

Shakespeare

birthplace trust

Collections Manager

The Shakespeare Birthplace Trust seeks to appoint a Collections Manager with responsibility for all aspects of the care and management of its museum, library and archive collections. With extensive experience of the development, implementation and maintenance of collections management framework including all policies, processes and procedures, you will also have the skills to motivate and develop a team of staff and volunteers to deliver the highest standards in all areas. You will have a pragmatic approach towards balancing the needs of our collections and the people who use them, while delivering against short and long term priorities for collections development.

You will have a degree, or equivalent in a related subject, strong management skills, in-depth knowledge of successful collections management, with both strategic planning experience and a practical hands-on delivery background.

Access and Interpretation Manager

The Shakespeare Birthplace Trust seeks to appoint an Access and Interpretation Manager with responsibility for enabling the widest possible access to the world-renowned collections of the Shakespeare Birthplace Trust. Working closely with the learning and operations teams you will use the collections to inspire our visitors in creative and engaging ways. You will not only play a key role in delivering interpretation projects at the Shakespeare houses, but also be responsible for the development and implementation of an exhibition programme, and for improving digital access to the collections.

You will have a degree, or equivalent in a related subject, strong management skills, in-depth knowledge of interpretation practices, with both strategic planning experience and a practical hands-on delivery background. You will be familiar with the innovative use of technology and have experience of managing a range of external partnerships.

If you would like an informal discussion about either roles, please contact Delia Garratt on 01789 204016.

The closing date for both positions is Friday 11th March 2011.

For more information about the positions please email jobs@shakespeare.org.uk or call on 01789 201841. To apply please send your CV and a covering letter (outlining your knowledge, skills and experience that are relevant to the role) to HR Department, The Shakespeare Birthplace Trust, Henley Street, Stratford-upon-Avon, CV37 6QW or email jobs@shakespeare.org.uk.

www.shakespeare.org.uk

Registered Charity No 209302

The Shakespeare Birthplace Trust is committed to promoting equality of opportunity and building a diverse and representative workforce and we particularly welcome applications from disabled people and members of the black and minority ethnic communities.